



**OFFICE USE ONLY**

**VIDEO TRANSFER ORDER FORM**

**JOB No:**

Standard Tapes	Tapes charged at £10 per hour	Qty	Price
VHS/SVHS/VHSC			
miniDV/microDV			
Digital-8/Hi8/Video-8			

Qty	Total
PTO	
PTO	
PTO	

Broadcast Tapes	Tapes charged at £25 per hour	Qty	Price
Digibeta/Betacam SP/Betacam/Betamax/ DVCAM/HDV			
Umatic			

Qty	Total
PTO	
PTO	

First Copy	One free DVD OR free MP4 file per tape	Tick	Price
DVD			<i>Free!</i>
MP4			<i>Free!</i>


Additional Disc Copies		Qty	Price
DVD (each)	£5.00		
Blu-Ray, first copy	£15.00		
- Blu-Ray, additional copies (each)	£10.00		

Totals

MP4 Video File Storage		Qty	Price
USB Stick	<i>From £8.00</i>		
Hard Drive (500Gb)	£50.00		
DVD (each)	£5.00		
Blu-Ray (each)	£15.00		

Totals

Return Delivery Options		Qty	Price
Special Delivery	<i>From £10.00</i>		
Local Collection/Delivery – please call for a quote			

Totals

Additional Notes – Please provide as much information as possible

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<b>ESTIMATED COST</b>	£
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Your Signature – Your signature is required to confirm the order & that you accept our T&Cs
Signature: _____
Print: _____ Date: _____

COMPLETE
INVOICED
CONTACTED
COLLECTED




OFFICE USE ONLY

CUSTOMER DETAILS

JOB No:

Your Details	
Name	
Address	
City/County	
Postcode	
Email	
Mobile	

Payment Options Please tick your chosen method of payment below	
<input type="checkbox"/>	Debit Card/Credit Card/Paypal 
<input type="checkbox"/>	Bank Transfer; Cashplus: SC: 08-71-99 ACC: 09345495
<input type="checkbox"/>	Cash; In person on collection

Postage Details
<p>Please remember:</p> <ol style="list-style-type: none"> <li>1. Wrap your parcel with plenty of padding with our address clearly marked plus a return address (cut out below).</li> <li>2. Arrange your reels in the order you would like them transferred applying numbers on each reel if required.</li> <li>3. If you would like titles or chapters please include clear instructions.</li> </ol> <p>Call or email once you have sent your package and we will let you know once we have received it.</p>

<p><b>From:</b> _____</p> <p>_____</p> <p>_____</p> <p>_____</p>	<p><b>DON'T FORGET TO PAY FOR POSTAGE</b></p>
<p><b>To: Transfer Magic Studio 35 Beaverhall Art Studios Beaverhall Road Edinburgh EH7 4JE</b></p>	